

PRIVACY POLICY FOR CUSTOMERS/SUPPLIERS

Drafted pursuant to art. 13 of EU Regulation 2016/679

SUBJECT: Pursuant to art. 13 of the EU Regulation 2016/679 (hereinafter "Regulation") the personal data provided by the interested party will be processed by MOEL S.R.L. to allow the management of the pre-contractual and contractual relationship in compliance with the legislation provided for by the Regulation. This policy does not regulate the processing of personal data relating to legal persons, in particular undertakings with legal personality, including the name and form of the legal person and its "contact details" (Regulation - Recital No. 14).

DATA CONTROLLER: MOEL S.R.L. (hereinafter "Data Controller") with registered office in Via Virginio 252 - 50025 Montespertoli (FI).

Contact email: administration@moelsrl.com

DATA PROTECTION OFFICER: The Data Controller does not need the figure of the data protection officer pursuant to art. 37 of the Rules of Procedure.

PURPOSE: Personal data will be processed for the following purposes:

- Management of pre-contractual, contractual and related activities (by way of example and not exhaustive for management and administration, contracts, orders, arrivals, invoices, etc.).
- Fulfilment of legal obligations.

LEGAL BASIS OF THE PROCESSING: The legal bases of the processing of personal data are to be found in the execution of pre-contractual and contractual obligations and in the execution of legal obligations incumbent on the Data Controller.

METHODS OF TREATMENT AND STORAGE: The processing will be carried out with computer and paper tools, in compliance with the provisions of art. 32 of the Rules of Procedure. The personal data of the interested party in relation to the purposes referred to in this statement will be kept for the entire duration of the contractual relationship and for the time strictly necessary to achieve the purposes indicated in paragraph "Purposes"; subsequently they will be kept until the time allowed by Italian law to protect their interests and/ or the termination of any judicial or extrajudicial relations pending from it.

PLACE OF PROCESSING: The data are processed at the offices of the Data Controller and at the offices of any data processors.

SCOPE OF COMMUNICATION AND DISSEMINATION: The data of the data subject may be communicated, or may come to know the employees or collaborators of our company, expressly designated by us "authorized to the processing" and/ or appointed "external data controller". The complete list of subjects appointed as data processors is available at the Data Controller's headquarters.

The personal data of the data subject will not be transferred to third countries or disseminated in any way.

SPECIAL CATEGORIES OF PERSONAL DATA: For the purposes referred to in this statement, the Data Controller does not need to process personal data of a "particular" nature pursuant to art. 9 of the Rules of Procedure.

EXISTENCE OF AN AUTOMATED DECISION-MAKING

PROCESS, INCLUDING PROFILING: The Data Controller, for the purposes referred to in this statement, does not adopt any automated decision-making process, including profiling, referred to in Article 22, paragraphs 1 and 4 of the Rules.

RIGHTS OF THE DATA SUBJECT: At any time, the data subject may exercise the rights provided for by the Regulation from Articles 15 to 22 and the right to:

- a) request confirmation of the existence or otherwise of your personal data.
- b) obtain information on the purposes of the processing, the categories of personal data, the recipients, or categories of recipients to whom the personal data have been or will be communicated and, where possible, the retention period.
- c) obtain the correction and deletion of data.
- d) obtain the restriction of processing.
- e) obtain the portability of data, that is, receive them from a data controller, in a structured, commonly used, and machine-readable format, and transmit them to another data controller without hindrance.
- f) object to processing at any time and in the case of processing for direct marketing purposes.
- g) oppose an automated decision-making process relating to individuals, including profiling.
- h) request the data controller to have access to and to rectify or delete the personal data or to restrict the processing of personal data concerning him or to oppose their processing, in addition to the right to data portability.
- i) revoke consent at any time without prejudice to the lawfulness of the processing based on the consent given before the withdrawal.
- j) lodge a complaint with the Authority.

To exercise these rights, or to obtain any other information about them, requests should be sent by email to the following address: amministrazione@moelsrl.com

MOEL S.R.L.